

C – PROFESSIONAL QUALIFICATIONS (In ascending chronological order)

Year/Month Obtained	Name of Institution	Qualification/Membership Number Obtained	Country

D-EMPLOYMENT DETAILS (in ascending chronological order)

If space is inadequate, attach a separate sheet.

From	To	Position Held	Organization/Institution	Signature and IESL Seal of the Immediate Supervisor
M/Y	M/Y			

E-DETAILS OF PROJECTS HANDLED (in ascending chronological order)

If space is inadequate, attach a separate sheet.

From	To	Employer	Details of the Project	Applicant's Role & Responsibility	Immediate Supervisor
M/Y	M/Y		Project Title/ Cost /Client		

F-D DETAILS OF PROPOSER AND SECONDER

Details of Proposer & Seconder	Proposed by	Seconded by
Name		
Membership no.		
Address		
Contact no		
Email Address		
Signature		
Current Standing (office use only)		

G- APPLICANT'S DECLARATION

I certify that the above particulars are true and correct.

I enclose herewith photocopies of certificates certified as true copy by proposer and seconder all educational/academic/professional qualifications in proof thereof and letters of employment with positions, held dates, and types of work in support of work experience in the field of structural Engineering.

I agree, if admitted as a Member of SOCIETY OF STRUCTURAL ENGINEERS SRI LANKA to confirm to the By-laws, Code of Conduct and rules and regulations of the society as they are now, or as they may hereafter amended.

.....
Date

.....
Applicants Signature

Notes**1. Eligibility (Extracts of By- laws Revised on 5th December 2023)**

Every candidate for admission or transfer to the class member shall satisfy that he is

- A. Sri Lankan resident who is not less than 25 years of age.
- B. A person holding a four-year degree in Civil/ Structural Engineering from a University recognised by the Institution of Engineers, Sri Lanka

or

- C. any other qualification recognised by the Institution of Engineers, Sri Lanka as equivalent to the four-year Civil/ Structural Engineering degree and holding the Corporate Membership of the Institution of Engineers, Sri Lanka,

and

- D. being an Associate member of the Society of Structural Engineers, Sri Lanka for a minimum period of one year

and

- E. practicing the profession of Structural Engineering for a minimum period of four years under a Corporate member of the Society of Structural Engineers, Sri Lanka, or in a recognized design office under a Corporate Member of the Institution of Engineers, Sri Lanka, accepted by the Executive Committee of the Society on full-time basis after obtaining the degree or qualifications equivalent to the degree else (or) holding an academic post (permanent) in Structural Engineering attached to an Engineering Faculty recognized by the Institution of Engineers, Sri Lanka.

unless otherwise

- F. he possesses six years of experience after graduation as a practicing structural engineer or academic active in the field of structural engineering on a full-time basis fulfilling the minimum requirements of Corporate Membership of the Institution of Sri Lanka-

2. Professional Review Interview

An Interview by a panel will be conducted to assess the candidate's suitability for admission as a Member of the Society. The interview will be based on the work experience report submitted by the Candidate and the panel will assess degree of professional involvement and his personal contribution in the field of Structural Engineering.

3. Proposer and Seconder

Proposer and Seconder should be a Corporate Member of the Society.

Proposer and Seconder should satisfy themselves as to the suitability of the candidate to the grade of the membership applied for and that the form is correctly filled and legibly written, and is submitted together with all original certificates for inspection. Copies of all certificates should be authenticated by Proposer and Seconder

4. Certification of Employment Details

Employment details shall be certified by the Supervising Engineer attached to the corresponding organization and affix his/her stamp

5. Application Processing FEE

Applicant should pay Rs 2000.00 with the application.

6. Perfected application should be forwarded to Honorary Secretary, addressed to the Secretariat (Society of Structural Engineers, Room No 222, 2nd Floor, IESL Building, Vidya Mawatha, 120/15 Wijerama Mawatha, Colombo 7.)
7. The Registration/Transfer/ Annual subscriptions will be fixed by the executive committee from time to time. The details could be obtained from the secretariat.
8. Please make appropriate payments relating to the application to the SSES� Secretariat direct or to the bank of account of "Society of Structural Engineers Sri Lanka" account no 0070 6000 0322 of Sampath bank and submit the deposit slip to the SSES� Secretariat



SOCIETY OF STRUCTURAL ENGINEERS, SRI LANKA

(Established in 1990 & Incorporated in 2009)

Room No 222, 2nd Floor, IESL Building, Vidya Mawatha,
120/15 Wijerama Mawatha, Colombo 7.

Web site: www.ssesl.lk

E-mail: ssesl@sl.net.lk

Telephone & Fax: 94 11 2698726

GUIDELINES FOR EXPERIENCE REPORT ON WORK EXPERIENCE FOR ADMISSION TO THE CLASS OF MEMBER

1. Application for Class of Member - Form SSES� 02
 - 1.1 Rules for Professional Review - Refer note 2 of the Application
2. **Guidelines for preparation of report on work experience**
 - 2.1 A candidate is required to submit along with his application, a Report on his work experience related to the field of Structural Engineering.
 - 2.2 Main objective of this report is to demonstrate that the candidate has achieved the degree of professional competence in the field of structural engineering required of a Corporate Member of the Society and has exercised responsibility at an acceptable level.
 - 2.3 The report written in the first person and be concise. The report which should be printed/ typewritten on A4 size paper with double spacing. The report should not be less than 1500 words and limit to a maximum of 3000 words.
 - 2.4 The candidate shall at the beginning of this report set out in chronological order particulars relevant to his past work experience.
 - 2.5 This report should indicate to what extend the candidate has had insight into the structural design process and his familiarity with and use of relevant design codes.
 - 2.6 The candidate must also include in his report an Organizational chart of his workplace, indicating his position within the organization. The chart should be certified by his Proposer and Secunder.

3. Interview

- 3.1 An interview by panel of Corporate Members of the Society will be conducted to assess the candidate's suitability for admission as a Corporate Member of the society.
- 3.2 The interview shall be conducted in the English language and the panel will also assess his ability to communicate verbally.
- 3.3 The interview will be based on the work experience report submitted by the candidate and he will be questioned on aspects of the structural design work carried out by him and the assimilation by the candidate of the requisite knowledge.
- 3.4 The candidate shall bring all necessary documentary evidences (drawings, design reports, sketches & etc.) along with him.